



Job Title: **Food Service Worker**  
Reports to: Director of Food Services  
Position Type: Part-time, seasonal, hourly

Job Summary:

Food Service Workers staff the dining hall, snack bar, and/or convenience store at our campground and conference center in rural Kalamazoo County, Michigan. Indian Lake Nazarene Camp's dining services include cafeteria-style meal service for children's and youth summer camps, a retail fast-casual dining operation for campgrounds guests and residents, a camp store retail operation, buffet-style meal service for retreats and other groups, and special-event catering.

Responsibilities and Duties:

- Know and support the mission of ILNC: "Indian Lake Nazarene Camp: A sacred space to experience renewal, relationships and recreation."
- Assist with preparing dining-hall meals for camps, retreats, catering, and special events.
- Monitor dining-hall serving areas, ensuring food items are well-stocked, attractively presented, and held at safe temperatures and that serving areas are kept clean.
- Assist dining-hall guests as directed by serving food items to plates and/or providing carry-out containers.
- Ensure that self-service stations for condiments, beverages, silverware, napkins, and other supplies are kept clean and stocked.
- Prepare food items in the Snack Bar according to customer requests.
- Operate point-of-sale terminals in the Snack Bar or Dining Hall, entering orders and sales accurately, taking credit card or cash payments, and making correct change.
- Deliver Snack-Bar food orders to guest tables or prepare for takeout, as requested.
- Clean kitchen and dining areas, wash and sanitize cooking equipment, run dishwashing machine, and put away clean dishes as directed.
- Follow food-safety standards as trained, including appropriate dress, hygiene, and glove use.
- Interact with guests to offer the best possible service and value, with a goal of total guest satisfaction.
- Regularly and promptly update work availability in HomeBase scheduling app, and use it to clock in and out for assigned shifts consistently and timely.
- Participate in team meetings.
- Interact cooperatively and respectfully with fellow team members and volunteer workers.
- Follow all other work rules and policies outlined in ILNC Employee Handbook and Handbook for Food Service Workers.
- Perform other duties assigned by the Director of Food Services, Snack Bar Manager, and/or Dining Hall Manager.

### Qualifications and Skills:

- Ability and willingness to interact with guests in a friendly and courteous manner.
- Accurately follow oral or written English instructions.
- Accurately add and subtract money and count currency.
- Exercise good judgment in prioritizing multiple tasks or responsibilities.
- Ask appropriate questions of trainer and/or manager.
- Physical ability to lift 25-50 pounds, carry at least 25 pounds no less than ten feet, lift items up to 25 pounds at least two feet overhead, and perform moderate physical labor continuously for two to four hours in temperatures up to 90 degrees.
- At least 14 years of age.
- Completed work permit if under 18 and not a high-school graduate.

Work Schedule/Compensation: This is a part-time, seasonal position with considerable variety in working days and times. Weekend, evening, and holiday work is regularly required.

- For new hires, compensation starts at \$10.33 for those 16 and up, plus tips and bonus scholarship funds to attend our high school camp in June. An additional premium may be offered for employees with significant previous food-service experience at another employer.
- Twenty hours per week is the expected average, but weekly schedule can range from five to thirty hours depending on the employee's demonstrated work ethic and availability.
- Starts approximately May 15, 2024 and ends approximately September 15, 2024

For more information on ILNC, please visit [www.indianlake.camp](http://www.indianlake.camp)

Apply online at <https://nazcamp.campbrainstaff.com/> and send letter of interest and résumé to Dave Becker, Executive Director, via email at [dave@indianlake.camp](mailto:dave@indianlake.camp) or via postal mail at:

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